

BOOTH RENTAL CONTRACT:

Sumter County Fair

September 30th – October 4th, 2008

Sponsored by:
American Legion Post #15

Contract for Commercial Rental

I, the undersigned, hereby request and agree to rent a commercial exhibit space in the Sumter County Exhibition Center under the following terms and conditions.

1. All spaces are on a first come, first served basis. It is suggested exhibitors make an advance payment as early as possible to reserve a space. First time exhibitors will be provided a booth on a space available basis. A space will not be reserved without payment in full.
2. The total rental fee is due before the booth is set up
3. Booths will be available for set up on Saturday, September 27th from 9:00 am until 5:00 pm and on Sunday, September 28th from 1:30 pm until 5:00 pm.
4. All exhibits must be complete and ready for display by 10:00 am on Tuesday, September 30th. They will remain on display during the week and will be removed between 10:00 am and 2:00 pm on Sunday, October 5th. Any deviations from the set times must be approved by management.
5. Booth separation will be accomplished by 4 feet curtain walls of the sides and a curtain 6 feet in the back. No pins, staples or other damaging fasteners will be attached to the curtains. Poster/signs may be hung from the railing to which the curtains are attached. One 8' x 30" table and 2 chairs will be provided free to each booth. Electrical hook-ups will be provided if requested in advance. No structure taller than 10 feet will be allowed without approval of management. Nothing can be attached to the floor with tape.
6. All displays will be judged between 10:00 am and 12:00 pm on Tuesday, September 30th. Awards will be given for 1st, 2nd, and 3rd places in the following categories: Community Educational, Government Agency Exhibits, Commercial and Community Service. The Exhibition Center will be closed during judging
7. Each rental will include (2) two adult complimentary passes good for the entire fair. Additional adult complimentary passes can be purchased for \$15.00 each. Daily gate tickets can be purchased for \$2.00 each (maximum 10). Booth rental will include (1) one reserved parking pass. Additional free parking is available at the ball field parking lot.
8. No loud speakers, loud videos or other loud equipment, which interferes with the use and enjoyment

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of booths rented by other exhibitors, will be allowed.

9. No explosive or highly flammable material will be allowed in the Exhibition Center. No cooking which produces smoke of disagreeable odor is allowed in the booth area. Warming equipment is allowed.
10. No obscene literature or alcoholic beverages allowed.
11. No item or service may be given away that is being sold by another concessionaire on the fairgrounds. This includes balloons.
12. No advertising is allowed on the fairgrounds outside of the Exhibition Center.
13. Exhibition Center hours open to the public during the fair will be:

Tuesday	5:00 pm – 10:00 pm
Wednesday	9:00 am – 12:00 am and 3:00 pm -10:00 pm
Thursday	3:00 pm – 10:00 pm
Friday	3:00 pm – 10:00 pm
Saturday	10:00 am – 9:00 pm

❖ Times are subject to change. A current schedule of hours will be posted in the Exhibition Center during the fair. Exhibitors will have access to their booths after 9:00 am during the fair except during judging, when the Exhibition Center is closed.

14. Exhibitor vehicles will be permitted inside the cattle barn gate for loading and unloading. Access is only during the hours when the fair is not open to the public.
15. The Sumter County Fair Association assumes no responsibility for loss of articles by fire, theft, vandalism or acts of God. Safety and security precautions will be taken to prevent problems. The Exhibition Center will be locked at night.

Name of Exhibit _____

Category _____

Contact Person _____

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Address _____

Phone Number _____ -- _____ -- _____

Space Requested

10 x 10 _____ \$250

10 x 20 _____ \$400

10 x 30 _____ \$600

20 x 20 _____ \$750

Electrical Required Yes No
(Circle one)

Balance paid: \$ _____

Date paid: _____

Signed and agreed to by: _____ on this _____

Day of _____

Make checks payable to: Sumter County Fair Association

Please complete and return with payment to:

Tim Richards
2580 Circleview Drive
Sumter, SC 29154

Tim Richards can be reached at: 803-469-6517 (leave message)

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